

COLUSA COUNTY CHILDREN AND FAMILIES COMMISSION

Minutes of Public Meeting

April 30, 2002

The meeting of the Colusa County Children and Families Commission was called to order at 3:35 p.m. in the Morse Conference Room at the Colusa Library, 738 Market Street, Colusa, California. Commissioners Christy Scofield, Nancy Parriott and Nolan Gonzales were present constituting a quorum. Commissioners Dolores Gomez and Barbara Hankins were not present.

Public attending: Charlette Lauppe and Giovanna Stark.

Items discussed in accordance with the publicly posted agenda were as follows:

1. Approval of April 9, 2002 meeting minutes

Commissioner Parriott moved to approve minutes of the April 9, 2002 meeting with minor corrections; motion seconded by Commissioner Gonzales. The motion was passed unanimously by voice vote (3/0).

2. Review outstanding invoices and approve payment of expenses

Ms. Lauppe presented the following invoices for payment:

An invoice, #00025, for \$2,815.22 was presented by Charlette Lauppe, DBA A to Z Consulting for reimbursement for costs related to Commission business for April 2002

An invoice #00023 for \$204.35 from Christy Scofield for expense reimbursement related to Commission business as commissioner during the month of March 2002.

An invoice for \$46,049.00, from Colusa County Office of Education/Children's Services, for the first payment of the Family Start Grant Contract/Agreement #01-2000-01. Payment to be made as a journal entry to transfer money by Colusa County Auditor's Office.

An invoice for \$2,967.35 from School Specialty Inc. for Invoices 23430567, 23430568, 23430569, 2340571, 23430572, 2343073, 2343074, 2343075 for Mini Grant award payment #01-02-MG14. An additional \$195.59 cash transfer to account #55341 will be made by the auditor's office to cover 7.25% sales tax not computed by School Specialty Inc. Correction to the invoice made by Tina Jessee, Auditor's Office and will be sent to the state of California with quarterly tax payment.

An invoice for \$3,430.66 from Kaplan Companies Inc. for the following invoices:

PRE00006349 for Mini Grant award payment #01-02-MG15

PRE00006355 for Mini Grant award payment #01-02-MG9

PRE00006372 for Mini Grant award payment #01-02-MG35

PRE00006352 for Mini Grant award payment #01-02-MG34

PRE00006348 for Mini Grant award payment #01-02-MG12

Commissioner Parriott moved to approve payment of invoiced expense items as presented; motion seconded by Commissioner Gonzales. Motion was passed unanimously by voice vote (3/0).

3. Public comment and unscheduled matters (The Colusa County Children and Families Commission will not make a determination on items brought up during this portion of the agenda)

Ms. Lauppe presented a thank you note from Margarita Rodriguez, Mini Grantee, to the Commission and staff thanking them for all the help she received during the Mini Grant Process and for the funding to improve her daycare site.

Ms. Lauppe announced that Commissioner Gomez was attending the Child Abuse Prevention Council Recognition Day, that was scheduled at the same time as the Commission meeting today. Commissioner Hankins was also attending the event as she was being recognized by the CAPC for her dedication and work with programs related to child abuse prevention in the county. Commissioner Scofield said those attending the Commission meeting were invited to join the ceremony at Will S. Green Park as soon as the Commission meeting adjourned.

4. School Readiness Initiative Application

The Commission said they were pleased with the application and thanked Ms. Lauppe and the Taskforce for all the collaborative work done on the application. They fully support the plan for a Family Action Center in Arbuckle.

Commissioner Scofield moved to approve School Readiness Initiative Application to the California Children and Families Commission; motion seconded by Commissioner Parriott. Motion was passed unanimously by voice vote (3/0).

5. State Capitol Field Trip

The Commission said they support a field trip to the state capitol in Sacramento on June 12, 2002 as a thank you to the School Readiness Taskforce members and would like to offer mileage and a dinner to participants.

Ms. Lauppe said that Giovanna Stark, TASC Consultant, has made arrangements for a VIP tour of the State Capitol and would recommend that those attending have a no host dinner. Payment may be made to each member attending by presenting an original dinner receipt for cost reimbursement to the Commission. Mileage may be paid to drivers at the rate of \$.365 per mile at a maximum of 100 miles. Ms. Lauppe suggested ride sharing should be encouraged.

Commissioner Scofield moved to approve payment of expenses related to a State Capitol Field Trip on June 12, 2002 for the Commission and School Readiness Taskforce and to set dinner reimbursement at a maximum of \$25.00 with a maximum 100 mile mileage reimbursement; motion seconded by Commissioner Parriott. Motion was passed unanimously by voice vote (3/0).

6. Executive Director Report

A written report was submitted by Ms. Lauppe.

7. Adjournment

The meeting was adjourned at 4:05 p.m.

The next meeting will be held on Tuesday, June 11, 2002 at 3:00 p.m. at the Colusa County Library Morse Conference Room.

Minutes prepared by Charlette Lauppe, Executive Director to the Commission.

Attachment A: Invoice Packet

Attachment B: April 30, 2002 Executive Director's Report

Attachment C: School Readiness Initiative Application